

**Bourne End Junior Sports Club – Football Section Emergency Action Plan
Bradish Ellames Recreation Ground (Little Marlow Recreation Ground)**

For all emergency services - Dial 999 or 111

Club Name:	Bourne End Junior Sports Club
Activity:	BEJSC Football Matches/Training sessions
Venue:	Bradish Ellames Recreation Ground (Little Marlow Recreation Ground), Church Road, Little Marlow, Bucks, SL7 3RS

FIRST AIDER INFORMATION

Each BEJSC team should have a qualified First Aider and a First aid kit present at all Matches and training sessions.

First Aid Equipment & Facilities

Defibrillator:	On front right outside wall (facing the cricket pitch) of the Recreation Ground Pavilion. Details of use are shown on the defibrillator.
Stretcher:	Not available. If required, would require an ambulance to attend.
Ambulance:	Call emergency services, if required.
Location of venue:	See above for venue details, including post code.
Ambulance access to venue:	Entry is via the main entrance gate to Bradish Ellames Recreation Ground. The overhead barrier needs to be removed before entry. The overhead barrier has a combination padlock on it. <u>Team Managers/Coaches have been advised of the code for the combination padlock.</u> <u>Please ensure that the barrier is put back, locked and the combination padlock reset to a locked code after any incident.</u>
Pitch to Ambulance	Across the recreation ground, but assisted by BEJSC Officials.
Reporting Incident:	If a parent or guardian of an injured player is not present, contact them immediately. After the incident, it should be noted in the Age group's First Aid Accident book (included in First Aid kit). Also, the BEJSC Accident form (see below) is to be completed.

Nearest Hospitals

Nearest A&E Hospital to Bradish Ellames Recreation Ground (Little Marlow Recreation Ground)	Wexham Park Hospital, Wexham Park, Slough, Berkshire, SL2 4HL. Telephone Numbers: A & E Reception: 0300 615 4017 General Switchboard:0300 614 5000 Journey Time: 20 - 25 minutes – 12 miles
Nearest A & E Hospital to Bradish Ellames Recreation Ground (Little Marlow Recreation Ground)	Stoke Mandeville Hospital, Mandeville Road, Aylesbury, Buckinghamshire, HP21 8AL. Tel No: 01296 315000. Journey Time: 40 - 45minutes – 19 miles
Nearest Minor Injuries Hospital Unit to Bradish Ellames Recreation Ground (Little Marlow Recreation Ground)	Wycombe Hospital, Minor Injuries Unit, Queen Alexandra Road, High Wycombe, Bucks, HP11 2TT. Tel No: 01494 526161. Journey Time: 10 - 15 minutes – 5 miles



BEJSC Accident Report Form

To be completed as soon as possible after the accident.

(The accident should be noted in the Age group Accident book, as well as completing this form. Please email it to the Club - office@bejsc.co.uk and copy Club Secretary – bejscfootball@gmail.com

Name of person completing form

Site where incident/accident took place

Date and time of incident/accident

Name of Injured Person

Age if under 18 years

Name of Injured Person		Age if under 18 years	
Address:			
Telephone No:			

Details of Accident/Injury – What happened?

Action taken and treatment given

Name of person reporting accident/incident and date

Signed – by a witness (could be the person involved)

Office Use Only

Report Received By	Date
Any Follow Up Action Required?	

Please email or send the completed form to BEJSC office (office@bejsc.co.uk) and to Club Secretary – bejscfootball@gmail.com